



## PRESCHOOL ENROLMENT REGISTRATION FORM

### Two Wells Community Children's Centre - KINDY

Please complete the details on this form to register your interest in enrolling your child in a government preschool.  
(For eligible children according to the DECD Preschool Enrolment Policy)

You will be notified of an enrolment offer prior to your child's anticipated preschool starting date. To accept the offer and secure the place, you will need to reply within the timeframe requested in the letter of enrolment offer, and complete a preschool enrolment form.

#### INFORMATION PRIVACY STATEMENT

The Department for Education and Child Development (DECD) is committed to respecting the confidentiality of information provided by children/students and parents. The information requested in this form is to enable DECD preschools to manage the enrolment of all eligible preschool children and to communicate with you.

The information provided on the enrolment registration form is stored securely in local school/preschool and DECD databases. Information from your enrolment registration form may be transferred electronically from one DECD preschool to another. The management of this information is governed by Australian, State and DECD policies to ensure the information is used only for the purposes stated above and is secure, private and confidential. The disclosure of personal information held by Government is regulated by the Information Privacy Principles. Unless required to do so by a law of the State or Commonwealth, as permitted by the Information Privacy Principles or in accordance with the Information Sharing Guidelines (see below), DECD will not otherwise disclose the information to others without your consent.

For further information, refer to [http://dpc.sa.gov.au/sites/default/files/pubimages/Circulars/PC012\\_Privacy\\_0.pdf](http://dpc.sa.gov.au/sites/default/files/pubimages/Circulars/PC012_Privacy_0.pdf)

#### INFORMATION SHARING STATEMENT

There will be occasions where sharing information with others outside DECD will be important to your child's preschool placement, safety or wellbeing. In these circumstances, DECD follows the SA Government's Information Sharing: Guidelines for promoting the safety and wellbeing of children, young people and families (ISG) <http://www.gcyp.sa.gov.au>. Under the ISG your consent for the sharing of personal information about your child will be sought and respected in all situations unless:

- it is unsafe / impossible to gain consent or consent has been refused *and*
- without information being shared, a child or children will be at increased risk of serious harm.

The aim of information sharing under the ISG is to protect and promote the safety and wellbeing of children, young people and their families. This site works with parents/guardians and other agencies/services to achieve that aim. Parents/guardians are strongly encouraged to share all information relevant to their child's capacity to enjoy and benefit from education:

- by using the 'additional information' section of this form, and/or
- in discussion with staff at the time of enrolment registration, and/or
- in discussion with staff at any time in the future.

#### Criteria used to allocate places. - Local Children

Children residing in the centres geographic catchment area as defined (pg2) will be prioritised and receive enrolment offers from the beginning of August in the year prior to preschool.

The date Enrolment Registrations are received will be used to determine priority within each of the following priority groups if there are more children than available vacancies on the waiting list.

#### Priority 1

- Children at risk of serious abuse or neglect
- Children in Aboriginal and Torres Strait Islander families
- Children under the Guardianship of the Minister
- Children in families which includes a person with a disability
- Children with a disability
- Children in families with non-English speaking backgrounds
- Children in socially isolated families

**Priority 1.2** All other children who do not meet the criteria above and reside in the centres geographic catchment area

### **Non- Local Children**

If vacancies exist after the first round of enrolment offers to local children, children residing outside the preschools geographic catchment area as defined above will receive enrolment offers from late September in the year prior to preschool.

The date Enrolment Registrations are received will be used to determine priority within each of the following priority groups if there are more children than available vacancies on the waiting list.

#### **Priority 2.1**

- Children at risk of serious abuse or neglect
- Children in Aboriginal and Torres Strait Islander families
  
- Children under the Guardianship of the Minister
  
- Children in families which includes a person with a disability
  
- Children with a disability
  
- Children in families with non-English speaking backgrounds
  
- Children in socially isolated families

#### **Priority 2.1**

Children who are not able to attend their local preschool who reside within the geographic area of the DECD local partnership of Greater Gawler.

#### **Priority 2.2**

Children who access the Two Wells Community Children's Centre – Childcare for a minimum of 3 permanent days per week for a minimum of 6 months immediately prior to their preschool commencement year.

#### **Priority 2.3**

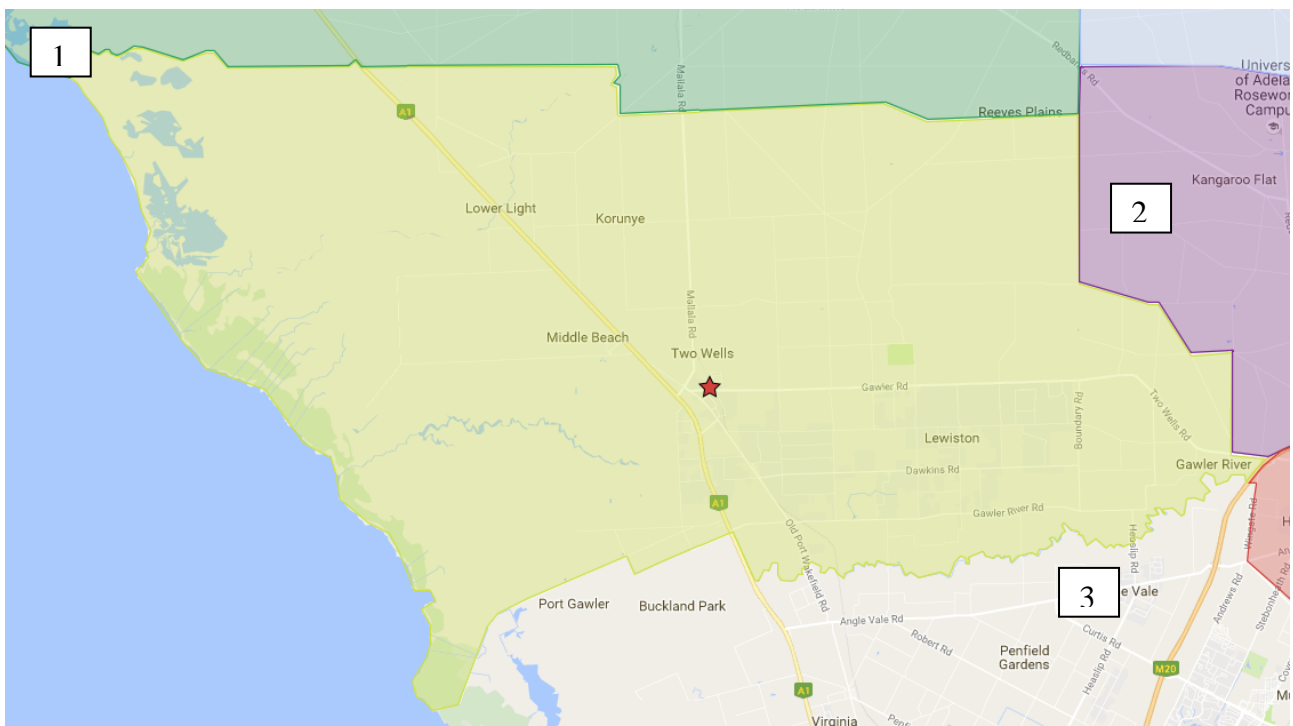
Children with siblings enrolled at the Two Wells Primary School

#### **Priority 2.4**

All other children who do not meet any of the above criteria.

### **The Local Geographic Area**

The center's local geographic catchment area is bounded by Kidman Road (1), Crabb Road, Princes Highway, Big Rabbit Road, Wasley Road, Gordon Road, Pratt Road, Richter Road, Boundary Road (2), Hatcher Road, Woods Road, Parkers Road, Woods Road, Two Wells Road, Northern Expressway, Gawler River/Metta Watte (3), Princess Highway, Horseshoe Crescent, Brownes Road, Port Gawler Road, Coastline, unnamed road to Kidman Road.



The map can be viewed online at

<https://www.google.com/maps/d/u/0/viewer?mid=1mSOHQUs40RMb1o0T6uVoe7TdDxl>

### Site details

Name of site:

Have you registered at another government preschool(s)? No  Yes

If yes, name of preschool(s) in order of preference:

Have you registered at a non-government preschool(s)? No  Yes  Name

### Child details

First name:

Surname/ Family name:

Date of birth:   
\*Proof of age must be provided at time of enrolment

Gender: Male  Female

**Main Residential Address: (note that you may be requested to provide supporting documents of the child's residential address)**

Address:

Suburb/Town:

Postcode:

Mailing Address (if different from residential address)

**Intended School**

School name:

**Expected school commencement**

Year:  Term:

Is your child of Aboriginal or Torres Strait Islander origin?  
 No  Yes, Aboriginal  Yes, Torres Strait Islander

Is this child under the Guardianship of the Minister for Education and Child Development or in alternative care?  
 No  Yes

**Does your child have any additional needs or a medical condition that may require support?**

No  Yes  (please provide details below)

**Please indicate the reason(s) for seeking placement at a preferred preschool (eg child care arrangements, transport)**

### Parent / Guardian details

Given name:

Family name:

Relationship to child:

Signature:

Date:

**Please check the box on right for preferred method of communication**

Home phone:

Mobile:

Work phone:

Email:

Mailing address: (as above)

### Details of person completing form (if other than parent/ guardian )

Name:

Signature:

Relationship to child:

Date:

### Office use only

Birth date range for eligible children				Anticipated preschool start date: Term <input type="text"/> Year <input type="text"/> Date: <input type="text" value="/ /"/>	Any other comments:
	2017	2018	2019		
From	01/05/2012	01/05/2013	01/05/2014	Parent/Guardian has confirmed enrolment? No <input type="checkbox"/> Yes <input type="checkbox"/> Date: <input type="text" value="/ /"/> Child resides in local catchment area? No <input type="checkbox"/> Yes <input type="checkbox"/>	<input type="text"/>
To	30/04/2013	30/04/2014	30/04/2015		